



## St. Emily School FSA Agenda – May 14th, 2024

Present: Kelly R, Katie W, Jessica K, Cynthia H, Angie T, Josie F, Vic M, Ms. Booth, Karre S, Beth G, Christina C, Jen K

### I. Call to Order (Jen) @ 7:05pm

### II. Prayer (Jen)

### III. Approval of Minutes (Jen)

- **March** - Motioned: Josie / Seconded: Angie
- **April** - Motioned: Beth / Seconded: Jessica

### IV. Principal's Report (Ms. Booth)

- new family orientation June 11th @ 6:30pm
- early dismissal day changing (will not be first Wednesday of the month)
- busy with interviews & enrollment
  - enrollment currently @ 278
  - 2 KG classes
  - 2 first grade classes
  - 2 second grade classes
  - 12 students from St. Zachary
  - Ms. Jackson moving / Mrs. Slivka retiring / Mrs. Tagbo, Ms. Kelly, Mr. McClearn not returning
  - 4 new employees signed contracts
  - Sister Molly teaching Religion to east wing

### V. Pastor's Report (Fr. Presta)

- First Holy Communion - grateful to Ms. Booth and second grade teachers
- Summer Youth Programs - registration open for Totus Tuus, Vacation Bible School, STEM/Sports Camp / contact David Mika with questions
- Fr. Burke Masters - thank you to FSA for hosting event / Fr. Burke will have autographed copies of his book for sale @ \$30.00

### VI. Finance Report (Stephanie)

- A. April Ending Balance = \$8237.07
- B. Current Balance = \$3676.08 (includes \$1500 restriction for picnic + \$3600 for beginning of year teachers' gifts)

### VII. Updates

- A. Speaker: Fr. Burke Masters, Cubs Chaplain (Jen)
  - a. Tuesday, May 21st @ 6:30pm in Hajdu Hall
  - b. Cubs themed paper goods + decorations
  - c. mini water bottles + cookie trays from Jewel + 2 boxes of gluten free cookies
  - d. Volunteers: Jen, Vic, Beth
- B. Mother/Son Outing (Nancy/Jen)
  - a. Sunday, May 19th @ 3:00pm, Impact Field
  - b. 86 tickets/food vouchers - distributing through school mail / hats given at the game
  - c. email with specific timing details sent out last week
- C. TAT Concessions (Jen)
  - a. Sales = \$551.37
  - b. FSA donated an additional \$448.63 to make donation an even \$1000

- D. Dine and Shares (**Vic**)
  - a. April = Panera (25%)
    - i. sales = \$1,451.38
    - ii. profit = \$362.85
  - b. May = Honey Biscuit (25%)
    - i. sales = \$1093.21
    - ii. profit = \$273.30

### VIII. Planning for Next Year

- A. Roles for 2024-2025
  - a. Open Positions
    - i. Book Fair Coordinator(s)
      - Beth and Brian Gleeson
    - ii. Teacher Luncheons Coordinator - looking for someone to work with Jen
      - Stephanie will continue in role but can't commit to being there during lunch hours
    - iii. Daddy Daughter Dance - looking for someone to help Christina and Jen with dessert table and decorations
      - Karre Siebert + Jessica Krams

### IX. New Business

- A. Hot Lunch / Dine and Shares (**Christina & Vic**)
  - will reduce number of dine and shares to five: MOD Pizza, Chipotle, Mc Teacher Night, Buona Beef, Culvers
  - will add \$.25 charge per entree + \$.10 per other (blizzard and smoothies)
  - added charges to hot lunch will cover difference of less dine and shares
  - new vendors for hot lunch 2024-2025 school year: Giuseppe's, Panda Express, Azada Grill, Subway, Jersey Mikes
- B. Taste of Des Plaines (**Stephanie**)
  - a. Friday, June 14-Saturday, June 15
  - b. Volunteers needed for June 15 from 12:00pm-8:00pm, 1 hour shifts - Jen will send out link to sign up online
    - link to sign up organized by Lisa Geiger
- C. School Picnic (**Jen**)
  - a. Thursday, May 30th
    - i. Preschool/KG = 10:00-11:30am
    - ii. 1-7 grades = 11:30am-2:30pm
  - b. Games/Activities
    - i. Kona Ice (\$630)
    - ii. Archery (\$467.50)
      - AMJ needs check before they unload truck
    - iii. Yard Games
      - bags = FSA Closet
      - ladder set = Christina C
      - Jenga = Jessica K
      - Connect 4 = Kelly R
    - iv. Relay Races
    - v. Playground or Four Square or Basketball Knockout
    - vi. Water Balloon Toss
    - vii. Cup by Cup
    - viii. Water Ladle Races
    - iv. Duck, Duck Splash
    - x. Water/Bathroom Break
  - c. Hot Dog Lunch (grilled hotdog, chips, drink)
    - i. Grillers = Mark Gianelli & Eric Carlson → grill from Mr. Rick
    - ii. Tent = Carlson family

- iii. Volunteers to wrap & pack hot dogs (Thursday @ 10:30am): Jen, Christina, Josephine, Angie, Beth, Kelly
- iii. Volunteers to help organize items (Wednesday, May 29 @ 5:00pm): Jen, Jessica, Cynthia, Beth
- iv. Volunteers to set up games (Thursday @ 8:00am) - Jen, Josephine, Angie, Karre, Jessica

**X. Adjourn**

- End of Year Celebration: Thursday, May 30th @ 6:00pm at Cortland's Garage in Arlington Heights
- Closing Prayer (**Ms. Booth**) @ 8:36pm