

# EXTENDED CARE PROGRAM

#### Hours

- 6:30 a.m. 7:45 a.m.
- 2:45 p.m. 6:00 p.m.
  (A \$20.00 late fee is charged for students picked up after 6:00 p.m.)

### **Fees and Rates**

- Registration Fee: \$50.00 per child, non-refundable
- Hourly Rates
  - o 1 child = \$11.00
  - o 2 children = \$15.00
  - o 3 children = \$19.00
  - 4 children = \$23.00
- Fall & Spring Short Term/Sports Registration \$25.00 per child
- Short Term Sports hourly rates apply
- \$20.00 late fee applies if forms are not received by the due date





# **About the Program**

In the extended care area, the children can play, do arts and crafts projects, and other free choice activities. A supervised homework area is available for the students. After school, the children in grades 1-8 are in the gym until 3:30 p.m. and then proceed to the extended care area where the program provides a snack. Pre-K and kindergarten students proceed down to Sullivan Hall for small motor activities and snack.

## **Allergies / Medical Conditions**

Allergies and medical conditions are treated with respect and confidentiality. In the case of food allergies, the entire group of extended care students is taught about precautions and the consequences of what can happen when rules are not followed. Safety of students is our priority.

### **Behavior**

As members of a Catholic Christian Community, all are expected to RESPECT each other, the materials, and the environment. The expectations of student behavior in school also apply in the extended care program. Warnings will be given for misbehavior which may result in taking a one week break from Extended Care.

### **Emergency / Safety**

Your child's safety and well-being is the first and most important issue for our extended care staff. No adult will be allowed to take children from school grounds without notifying one of the supervisors and signing the appropriate form. Students will be released to someone other than a parent only after the staff receives instruction from the parent, picture identification, and recognition by the child. If there is any reason to question the release of a child, a parent will be contacted. The school administration reserves the right to hold a child until the staff contacts a parent and is fully satisfied that the release of the child is in the child's best interest. **Any legal documents regarding child custody or a restraining order must be on file in the school office**.