

## **Blackbaud Tuition Management™**

### **Tuition Payment Plans**

Every new family must create an account with **Blackbaud Tuition Management™**. This is done online at **Blackbaud Tuition Management™** at <https://parent.blackbaud.school>.

#### **TUITION PLAN A** (with registration before June 1<sup>st</sup>)

Tuition and fees are added together and split into ten payments, due on the 15<sup>th</sup> of June, August, September, October, November, December, January, February, March and April.

#### **TUITION PLAN B**

Tuition and fees are due in one payment, made by August 15. Families using this plan receive a 1% discount.

#### **TUITION PLAN C**

Tuition and fees are paid in two payments, August 15 and January 15.

*Each family will sign a Tuition Agreement, kept on file at St. Emily School, with the understanding that:*

- *report cards and diplomas may be held for non-payment of tuition and fees,*
- *official records will not be released for students transferring,*  
*nor will students be allowed to re-enroll if the financial account is not current.*